

Organisational Structure Procedure

Intent

This procedure outlines the management and recording of the organisational structure of the University and the mechanisms for the establishment of, or changes to, the University's structure.

Scope

This procedure applies to JCU Australia and outlines the functions involved and assigns responsibility for those functions. This procedure is to be read in conjunction with the University Organisational Structure Policy.

This procedure does not apply to JCU Brisbane and JCU Singapore.

Definitions

Except as otherwise specified in the Organisational Structure Policy, the meaning of terms used are as per the [Policy Glossary](#).

Procedure

The responsibilities for management and communication of Organisation Structure changes approved through authorities identified in the Organisational Structure Policy to be reflected in Human Resource and finance systems are identified in the table below:

Function

Responsible Officer

				Performance and Analytics
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Organisational Structure Diagram

