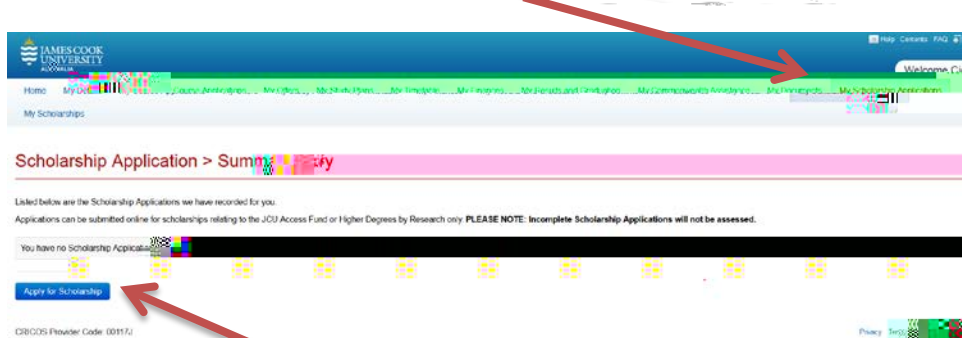


## Useful Tips before you start:

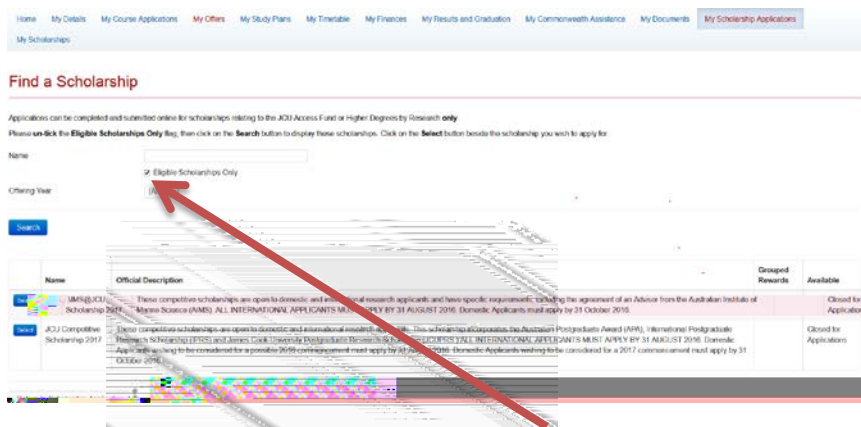
- Have all your documents stored on your device in an easy place to find (ready for uploading)
- Name your documents relevant to what they are, i.e. financial, children, residential etc.
- Take your time, sometimes it can take a while to upload.
- If you really cannot get the uploading to work, you can email the documents to [scholarships@jcu.edu.au](mailto:scholarships@jcu.edu.au)

### 1. Click on My Scholarship Applications



### 2. Click on Apply for Scholarship

You should then see as below:



So that the Access Fund appears you have to UNTICK the 'Eligible Scholarships Only' box

### 3. Then Search

4. the Access Scholarships should appear as above

Click Select

5. The Apply button should be available on the relevant Round that is open.

### **Steps to completing the Online application**

6. Scroll down to the Application Questions section first

7. Answer the questions, each one will

## Uploading Documents

Go to

10. Click ,

11.