

Kia{ e! VIA C[] } eccP! [U•e! G~ ide

James Cook University Townsville CBD Campus

Contents

Downloading and Running VIA Connect PRO Software.....	4
Logging In to VIA Connect PRO.....	5
Windows and Mac OS	5
VIA Connect PRO Functions and What They Do	6
Main Menu	8
Enabling Control	10
Chatting with Participants.....	11
Sharing Files.....	12
Accessing Cloud Data.....	13
Whiteboard Collaboration.....	14
Whiteboard Functions	15
Show Desktop.....	



VIA CONNECT PRO QUICK START GUIDE

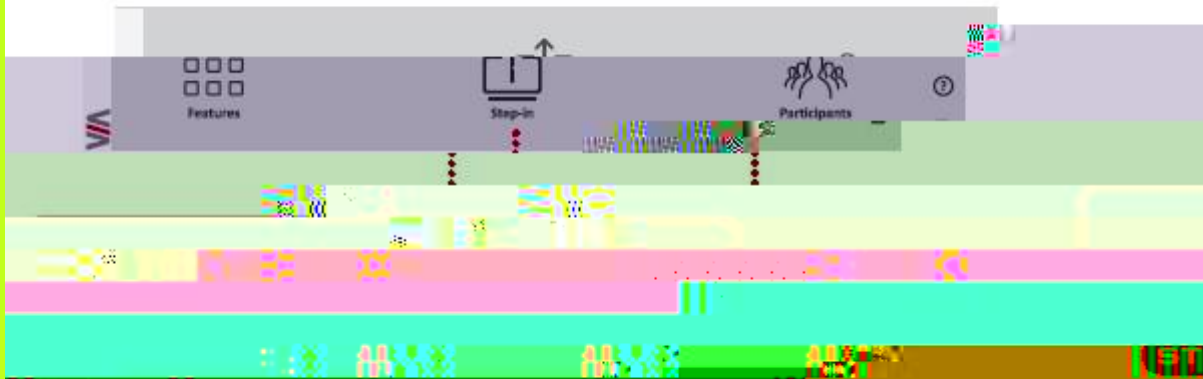
For Users

STEP 1: Connect Your Video Device to the Local Network

Connect your device to the same network used by Kramer VIA Connect PRO in the specific room (either Wi-Fi or LAN).



STEP 4: Main Menu



5: Features

Wireless Connection

Bring your own device (BYOD) and join the session through wireless connection. No dongle is needed.



Enable Control

Give a participant control over the presenter's MAOB or PC laptops.



MultiMedia

Show an audio-visual motion video (up to 1080p) with photos, maps, and photos.



Chat

Send a message to a colleague in the meeting.



Illustrate, review or display.



Cloud

Drag and drop files to the cloud to share instantly with everyone in the meeting.



Whiteboard

Create, copy or highlight the current content.



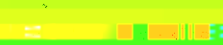
File Transfer

Share files with collaborators.



Screen Coll

Collaborate on a shared display, using your own device. You can interact and control what the main display at the same time.



BRISBANE

SVNNT

Logging In to VIA Connect PRO

Windows and Mac OS

1. Choose a username (nickname) for your device (it can be any mix of letters and numbers) then enter it on the login screen
2. Next, enter the room code, seen on the lower right part of the screen. This lets you access VIA Connect PRO iOS and Android
3. First, enter the IP address for the VIA Connect PRO. This is found on the main display screen in the lower left
4. Next, choose a username (nickname) for your device (it can be any mix of letters and numbers) then enter it on the login screen of your device
5. Finally, enter the room code as seen on the lower right part of the screen. This lets you access VIA Connect PRO. Now, you're ready to go!

VIA Connect PRO Functions and What They Do

VIA Connect PRO presents two types of screens depending whether it is being used by the Admin or by a User. The following screen shots illustrate both types.

Figure 3 shows the VIA Connect PRO main Admin screen and its functions:

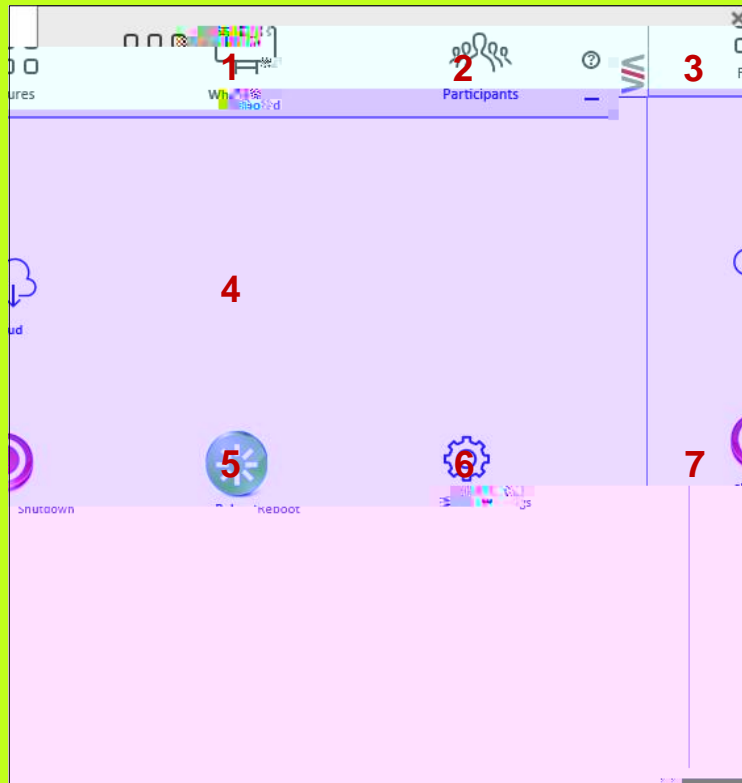


Figure 3: VIA Connect PRO Admin Screen and Features

Item	Icon	Action
1	Features	Allows user to see and access all available features of VIA Connect PRO
2	Whiteboard	Opens a canvas to annotate, draw, and update document collaboratively over a live stream
3	Participants	Provides a list of all participants in the session
4	Cloud	Drag and drop files to the cloud to share instantly with everyone in the session
5	Shutdown	Shuts down VIA Connect PRO system
6	Reboot	Reboots VIA Connect PRO System
7	Settings	Performs settings on the LAN, configurations related to room code, system controls, wallpaper and activation center

BRISBANE

SVNNT

Main Menu

This section refers to the user's experience.

The VIA Connect PRO User main menu has three tabs across the top – Features, Step-In/Out, and Participants.

Clicking on the Features icon on the main menu allows the user to see and access all available functions of VIA Connect PRO




Clicking on the Step-In icon on the main menu displays your PC/device screen on the main screen. Clicking Step-Out removes your device screen from the main screen

Clicking on the Participants icon (Figure 5) reveals a list of all participants in the session



Figure 5: The Participant List

Under Participants, the following icons are used:

Item	Icon	Meaning
Display Status		Start a presentation at a display
		The user is currently presenting
Chat Status		Start a chat session with any available participants

Enabling Control

This function allows the admin to take control of a participant's PC (Windows or Mac OS). (In our example, Figure 6, user Dave has stepped in and the Admin has taken control of Dave):

The admin can work on Dave's system as he has taken control. (Admin can play media or work on a document or presentation file collaboratively with Dave).

Any other participant who wants to take control or collaborate with Dave's system can click on the Start Collaboration icon and drag his laptop mouse to the top and off their local screen. That cursor now moves to the VIA Connect PRO unit and appears on the main display of Dave. Buttons are shown in the picture below:

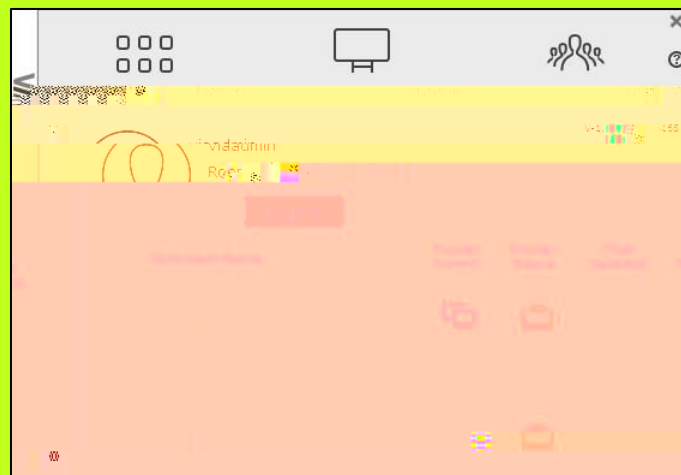


Figure 6: Enable Control

Chatting with Participants

The admin or user can start a chat session to exchange text messages between users.

To initiate a chat session:


Go to the participant list and click the chat icon  for the desired participant. The chat window opens (Figure 7) and you can chat with selected participant:

Figure 7: Chat Window

Accessing Cloud Data

The cloud is used by the admin to access all data that has been shared by participants using VIA Connect PRO hub.

To access cloud data:

Click on Features in the Admin main menu and then click on the cloud icon to go to the Cloud directory where all the users' shared files were saved.

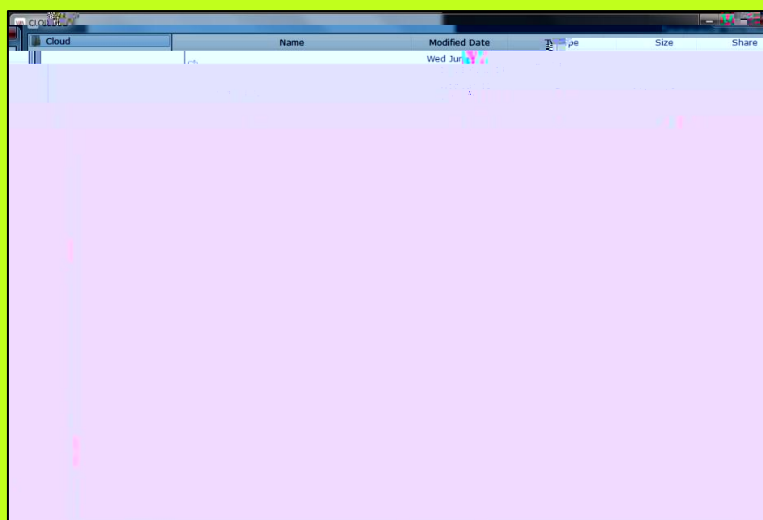


Figure 10: Shared Files on the Cloud

To delete all files from the cloud directory:

Click on Clean Directory

A warning note appears that this is a permanent delete action

Whiteboard Collaboration

The whiteboard function, used by the admin, creates a canvas on the VIA Connect PRO hub. With whiteboard, the admin can:

- Access a wide range of drawing and annotating tools
- Insert any kind of images

To open Whiteboard by the admin:

1. Go to the main menu and click on the Whiteboard icon. This starts a whiteboard session on VIA Connect PRO.

Users can collaborate on a shared document using their own device.

To comment on content shown on main display user needs to:

1. Click on Start Collaboration icon
2. Drag the cursor to the main display
3. Start annotate by using whiteboard tools

Multiple users can interact, annotate and control the main display at the same time.

Whiteboard Functions

Figure 11: Whiteboard Toolbar

Item	Icon	Action
1	Pen	Enables drawing on the whiteboard
2	Colors	Changes the color of line with various available colors

