



ED3590 Professional Experience Statement of Completion Report And Attendance Record

To support the assessment processes and JCU's commitment to academic integrity, we ask that all Reports and Attendance Records be returned **ONLY** by Site Coordinators. Digital Reports to be submitted to Student Placement Team by emailing placements@jcu.edu.au. The Report is due within 5 days of Placement completion to support Preservice Teacher subject progression.

Please email this in the email so they may retain a copy of the Report for their Portfolio.

Preservice Teacher:	
JCU Partnership Centre:	
SBTE:	

SBTE Signature:

Provided the Permission letter to distribute to parents/carers (Form 2)	
Collected Permission form st Form 2	
Collected information for their Quality Improvement Plan (QPI)	

Completed

50 hours of Professional Experience (10 days) over 9 weeks during the study period	
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Comments:

Site Coordinator Signature: _____ Date: _____

