

# 21st Century Work Ready

## ACTIVITY BOOK



STUDENT NAME

STUDENT NUMBER

Employability Edge

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Audit your current command of the Top Ten 21st Century Skills from the World Economic Forum.

SKILL		

SKILL	RATING (Competent, Strength or Need to Develop)	STAR Description of the experience, or your plan to develop that skill STAR: S – Situation, T-Task, A-Action, R-Result
Emotional intelligence		
Judgment and decision making		
Service orientation		
Negotiation		
Cognitive exibility		

Draft your skill development plan.

WHEN	WHICH TOP TEN SKILL DO YOU WANT TO DEVELOP	WHAT TRANSFERABLE SKILLS DO YOU HOPE TO DEVELOP	PURPOSE OF SKILL DEVELOPMENT	ACTIVITY, LINKS, CONTACTS	REFLECTION ON PERSONAL AND PROFESSIONAL DEVELOPMENT
Example: SP2, 2021					

WHEN					